

Roland Board of Trustees Meeting
221 North Main, Roland, Iowa
Monday, July 25, 2022 at 7:00 pm

- I. The Roland Library Board meeting was called to order at 7:03 pm. The following Board members were present: Andy Oetker, Bruce Gauley, Shauna Anthony and Darla Anderson and Library Director Laura Urbanek. Also present was Betty Hults.
- II. Limited Additions to Agenda: none
- III. Public Input: None
- IV. Board Vacancy: Betty Hults was in attendance and said she would be willing to serve on the library board. Laura will notify City Hall so that Betty can be officially appointed to the board.
- V. Officer Elections: Andy Oetker moved the following slate of officers: President – Shauna Anthony, Vice President – Bruce Gauley, Secretary – Darla Anderson. Darla Anderson seconded the motion. Approved 4-0.
- VI. Approve minutes from June 27 meeting: Shauna moved to approve the minutes from the June 27 meeting, seconded by Bruce Gauley. Approved 4-0.
- VII. Approve July claims: The July claims were read and reviewed. Darla made the motion to approve the list of claims, Shauna seconded. Passed 4-0.
- VIII. Review Statistics: Statistics from the month of June were reviewed.
- IX. Director's Report: A. The board agreed to keep regular monthly meetings scheduled for the last Monday of the month at 7 pm. B. Laura informed the board that there has been interest from the public in borrowing the library's sno cone machine for private events. Board members said to process it as a regular material checkout with no rental fee. C. Laura told the board that there are approximately 30 folding chairs in the furnace room that she would like to clear out for storage space. The board said the items could be listed for sale on the local swap site.
- X. New Business: A. Review/revise Circulation Policy – The board reviewed and discussed proposed revisions to the Circulation Policy. Shauna motioned to approve the revisions as presented. Second by Bruce Gauley. Passed 4-0. B. Review library ordinance and bylaws – The board reviewed the city ordinance that established the library and the library's operating bylaws, as required by the State Library for accreditation. C. Discuss Mission Statement – The board reviewed the library's mission statement, with no revisions proposed. D. Trustee training – Laura sent out a newspaper article that details how book challenges are affecting staffing at an Iowa library to the point that the library has been forced to cut hours due to staff shortage.
- XI. Old Business: None
- XII. Dates to Remember: A. Next Board Meeting – Monday, Aug. 29 at 7:00 pm.
- XIII. Adjourn: Andy Oetker motioned that the meeting adjourn at 7:40 pm; Bruce Gauley seconded. Passed 4-0.

Submitted by Shauna Anthony