

Roland Board of Trustees Meeting  
221 North Main, Roland, Iowa  
Monday, January 17, 2022 at 7:15 pm

- I. The Roland Library Board meeting was called to order at 7:15 pm. The following Board members were present: Bruce Gauley, Shauna Anthony, Darla Anderson, Andy Oetker, Joy Thye and Library Director Laura Urbanek.
- II. Limited Additions to Agenda: none
- III. Public Input: None
- IV. Approve minutes from Nov. 29 meeting: Andy Oetker made the motion to accept the minutes. Shauna Anthony seconded the motion. Passed 5-0.
- V. Approve December/January claims: The December/January claims were read and reviewed. Shauna Anthony made the motion to approve the list of claims, Darla Anderson seconded . Passed 5-0.
- VI. Review Statistics: The November/December statistics were reviewed.
- VII. Director's Report: none
- VIII. New Business: A. McCallsburg Library Service- Laura was contacted about contracting to service the City of McCallsburg. She reached out to the city clerk to request more information about the services desired. The board reviewed the current McCallsburg contract with the Zearing Library. The board decided to offer library services to the City of McCallsburg for the fiscal year 2022/23 at a cost of \$3000. Laura will contact the McCallsburg City Clerk with this proposal.  
B. Preliminary budget: The board looked at the numbers Jodi from City Hall gave us and decided to add a line item for ebooks and downloadable audio books through Bridges, the state's consortium. New carpeting, need for a new roof, and new reading chairs were also discussed as budget considerations. Joy Thye made a motion to accept the budget. Shauna Anthony 2<sup>nd</sup> . Passed 5-0.  
C. Trustee Training- The Huxley Library is hosting an on line trustee training session titled "Public Libraries & Economic Development: From Books to Building Blocks" on Feb. 24 at 6:30 pm that will be available to view virtually  
D. Director Evaluation: The board reviewed and discussed the director's job performance as part of the annual evaluation process.
- IX. Old Business: None
- X. Dates to Remember: A. Next Board Meeting – Monday, February 28th at 7:00 pm.
- XI. Adjourn: Shauna Anthony motioned that the meeting adjourn at 8:05 pm. Andy Oetker 2<sup>nd</sup>. Passed 5-0.

Submitted by Joy Thye