

Roland Board of Trustees Meeting
221 North Main, Roland, Iowa
Monday, January 3, 2023 at 7:00 pm

- I. The Roland Library Board meeting was called to order at 7:00 pm. The following Board members were present: Shauna Anthony, Bruce Gauley, Betty Hults and Darla Anderson and Library Director Laura Urbanek. Board member Andy Oetker was absent.
- II. Limited Additions to Agenda: Laura asked for the agenda to include D. Children's librarian wages. Betty motioned to add the item to the agenda, Darla seconded. Passed 4-0.
- III. Public Input: None
- IV. Approve minutes from November 28 meeting: Bruce moved to approve the minutes from the November 28 meeting as presented, seconded by Darla. Approved 4-0.
- V. Approve December claims: The December claims were read and reviewed. Bruce made the motion to approve the list of claims, Betty seconded. Passed 4-0.
- VI. Review Statistics: Statistics from the months of November and December were reviewed.
- VII. Director's Report: A. Laura reported that City Hall has purchased a new copy machine and the old copier is available to the library at the buyout price of \$1,948.02. Bruce motioned to approve the purchase of City Hall's used copy machine, Darla seconded. Passed 4-0.
- VIII. New Business: A. 2023-24 Budget – The board reviewed numbers from the current budget and how much has been spent from each line item. After review and discussion, Bruce motioned to keep all line items from the current budget the same for next year's proposed budget, except for the salary line item (calculated by the city clerk) and to ask for an increase to \$3,000 for the programming supplies line item. Betty seconded the motion. Passed 4-0. Shauna will attend the next city council meeting to answer any questions the council may have about the proposed budget. B. Survey Results/Strategic Plan – Results from the survey conducted in November were reviewed. Laura will use those results to prepare an update to the strategic plan which will be discussed next month. C. Trustee Training – tabled. D. Children's Library Wages – Mia has completed six months as the Children's Librarian/Program Director. Laura recommended that the board increase her pay. Darla moved to increase Mia's wage \$1/hr., effective immediately, Bruce seconded. Passed 4-0. E. Director's Evaluation: Boardmembers discussed the results of the evaluation with Laura.
- IX. Old Business: None
- X. Dates to Remember: A. Next Board Meeting – Monday, Jan. 30, 7 pm
- XI. Adjourn: Darla motioned that the meeting adjourn at 7:29 pm; Betty seconded. Passed 4-0.

Submitted by Darla Anderson