

Roland Board of Trustees Meeting  
221 North Main, Roland, Iowa  
Monday, January 30, 2023 at 7:00 pm

- I. The Roland Library Board meeting was called to order at 7:03 pm. The following Board members were present: Shauna Anthony, Bruce Gauley, Betty Hults and Andy Oetker and Library Director Laura Urbanek. Board member Darla Anderson was absent.
- II. Limited Additions to Agenda: None
- III. Public Input: None
- IV. Approve minutes from January 3 meeting: Betty moved to approve the minutes from the January 3 meeting as presented, seconded by Andy. Approved 4-0.
- V. Approve January claims: The January claims were read and reviewed. Bruce made the motion to approve the list of claims, Betty seconded. Passed 4-0.
- VI. Review Statistics: tabled
- VII. Director's Report: A. Laura asked board members what they would like to see done with the Epson printer that was replaced. Consensus is to advertise it on the swap site for \$300 obo. Laura informed the board that a patron has volunteered to shampoo the carpet, one small area at a time.
- VIII. New Business: A. Strategic Plan – tabled. B. ADA Checklist for Existing Facilities: Priority 4 – Additional Access – An ADA checklist must be completed every three years as part of the State Library's accreditation process. Priority 4 included drinking fountains, public telephones and fire alarm systems. Laura reviewed the checklist with the board, noting that the only standard the library does not fully meet on the list is flashing lights on all the fire alarms. The library has five alarms, three of which have flashing lights. C. Trustee Training – Laura talked to the board about the various trustee training videos available on the State Library of Iowa's YouTube page.
- IX. Old Business: None
- X. Dates to Remember: A. Next Board Meeting – Monday, Feb. 27, 7 pm.
- XI. Adjourn: Andy motioned that the meeting adjourn at 7:14 pm; Betty seconded. Passed 4-0.

Submitted by Andy Oetker