

Roland Board of Trustees Meeting
221 North Main, Roland, Iowa
Thursday, November 30, 2023 at 7:00 pm

- I. The Roland Library Board meeting was called to order at 6:30 pm. The following Board members were present: Shauna Anthony, Bruce Gauley, Betty Hults, and Andy Oetker and Library Director Laura Urbanek. Board member Darla Anderson was absent.
- II. Limited Additions to Agenda: None
- III. Public Input: None
- IV. Approve minutes from Oct. 2 meeting: Betty moved to approve the minutes from the Oct. 2 meeting as presented, seconded by Bruce. Approved 4-0.
- V. Approve October and November claims: The October and November claims were read and reviewed. Andy made the motion to approve the list of claims, Bruce seconded. Passed 4-0.
- VI. Review Statistics: Statistics from the months of September and October were reviewed.
- VII. Director's Report: A. Laura reported that a local Girl Scout troop plans to do gift wrapping and a bake sale as a fund-raiser at the library on Saturday, Dec. 16. B. A board member has a generator that the library could possibly have. C. City Hall has storage space available for the library to use for seasonal decorations, items that are only used a few times a year, etc.
- VIII. New Business: A. Officer Election – Betty made the motion for Shauna to serve as president, Bruce as vice president, and Darla as secretary. Bruce seconded the motion. Passed 4-0. B. Holiday Open House – Laura informed the board that instead of the annual soup supper/community tree lighting, the staff has decided to hold a holiday open house on Saturday morning, Dec. 16. She will contact board members if their assistance is needed at the event. C. Library as Tax Preparation Site – Laura told the board that the library has the opportunity to serve as a tax preparation site through AARP. Dixie Makedonski will be the site coordinator. D. Trustee Training – tabled.
- IX. Old Business: None
- X. Dates to Remember: A. Next Board Meeting – TBD
- XI. Adjourn: Andy motioned that the meeting adjourn at 6:50 pm; Betty seconded. Passed 4-0.

Submitted by Andy Oetker