

Roland Board of Trustees Meeting  
221 North Main, Roland, Iowa  
Thursday, January 18, 2024 at 6:30 pm

- I. The Roland Library Board meeting was called to order at 6:32 pm. The following Board members were present: Shauna Anthony, Betty Hults, Valerie Muxfeldt and Andy Oetker and Library Director Laura Urbanek. Also present was Ben Anderson (representing board member Darla Anderson) and Mayor Kurtis Bower.
- II. Limited Additions to Agenda: Laura asked that “Elect Vice President” be added as agenda item VIII B. Shauna made the motion to add the agenda item, seconded by Betty. Passed 4-0.
- III. Public Input: Mayor Bower informed the board that the library is scheduled to present its budget to the council on Jan. 31.
- IV. Approve minutes from Nov. 30 meeting: Betty moved to approve the minutes from the Nov. 30 meeting as presented, seconded by Andy. Approved 4-0.
- V. Approve December claims: The December claims were read and reviewed. Andy made the motion to approve the list of claims, Betty seconded. Passed 4-0.
- VI. Review Statistics: Statistics from the months of November and December were reviewed.
- VII. Director's Report: A. Laura reported on new services offered by the library, including tax preparation (through the AARP program), blood pressure cuffs (available for in-house use) and cake pans (which can be checked out).
- VIII. New Business: A. 2024-2025 Budget – The board reviewed the 2023-24 budget figures and discussed possible projects/purchases for the coming year and beyond, including redesign of the front flowerbed, purchase of a generator for the library, the eventual need for a new roof and possibly solar panels, and the acquisition of an oven for the backroom. Wage adjustments were also discussed. Board consensus was to request a \$1.50/hr. pay increase for the clerk positions, a \$2.00/hr. increase for the programming director, and a \$3.00/hr. increase for the director's position. Betty made the motion to present the proposed budget, as discussed, to the city council on Jan. 31. Andy seconded the motion. Approved 4-0. B. Elect Vice President – Bruce Gauley, who was serving as vice president, recently resigned from the board. Valerie Muxfeldt was appointed to the vacant board position. Shauna made the motion to elect Andy Oetker the new vice president, seconded by Betty. Passed 4-0.
- IX. Old Business: None
- X. Dates to Remember: A. Next Board Meeting – Consensus of the board is to hold regular meetings the last Wednesday of the month at 6:30 pm. The next board meeting will be Wednesday, Feb. 28 at 6:30 pm.
- XI. Adjourn: Betty motioned that the meeting adjourn at 7:20 pm; Andy seconded. Passed 4-0.