

Roland Board of Trustees Meeting
At the Roland Public Library - 221 North Main, Roland, Iowa
Wednesday, October 30, 2024 at 6:00 pm

- I. The Roland Library Board meeting was called to order at 6:02 pm. The following Board members were present: Ben Anderson, Ray Hults, Valerie Muxfeldt and Andy Oetker, and Library Director Laura Urbanek. Board member Shauna Handsaker was absent.
- II. Limited Additions to Agenda: none
- III. Public Input: none
- IV. Approve minutes from September 25 and October 9 meetings: A correction was noted for the October 9 minutes that Mayor Kurtis Bower was not present at the meeting. With the correction made, Ray motioned to approve the minutes of the September 25 and October 9 meetings. Ben seconded the motion. Passed 4-0.
- V. Approve October claims: The October claims were read and reviewed. Andy made the motion to approve the list of claims, Val seconded. Passed 4-0.
- VI. Review Statistics: Statistics from the month of September were reviewed.
- VII. Director's Report: A. Laura reported that there was a good turnout for the Monster Mash on Oct. 26. B. Because of retirements at the State Library, the accreditation process has been pushed back one year. The Roland Library is now accredited through June 30, 2027.
- VIII. New Business: A. Roof – Ben gave an update on the two companies who looked at the roof and submitted proposals for repairs. Waddle Exteriors (Story City) gave an estimate of \$4,925 to replace the ridge cap. TMJ Construction (Ames) submitted a bid of \$5,110 to replace the ridge cap and complete minor repairs on both sides of the east end gable. Ben made the motion to accept the bid from TMJ Construction. Andy seconded. Passed 4-0. B. Lounsberry Lounge – The board discussed signage to designate the reading area around the fireplace as Lounsberry Lounge. Laura will research metal and plastic ceiling-mounted signage and report back to the board at the next meeting. C. Meeting time – With the change in trustees, the board discussed changing the regular meeting time. It was decided to schedule meetings for the last Wednesday of the month at 6 pm.
- IX. Old Business: Trustee Training – The board reviewed an email thread from the state library director listserv about proper biohazard cleanup. Like most libraries in the state, we are not in a position to follow the protocol recommended by the State Law Library. The board did suggest, however, that the staff complete online bloodborne pathogen training.
- X. Dates to Remember: A. Next Board Meeting – Wednesday, Dec. 4, 6:00 pm.
- XI. Adjourn: Ray motioned that the meeting adjourn at 6:35 pm. Val seconded. Passed 4-0.